



01 MAY 2024

WSOA IMPACT GROUP

WSOA Success Statement 1: Strengthen the quality and timeliness of EHC assessments and Annual Reviews

METRICS	TARGET	TRAJECTORY								
		04/24	05/24	06/24	07/24	07/47	08/24	09/24	10/24	10/24
EHC 20-week compliance for new plans	75%	14%	17%		26%					37%
Annual Review 4-week compliance	90%									30%
Annual Review 12-week compliance	90%									30%
% of quality assurance reviews 'good' or better	75%	22%	24%		30%					40%
Number of tribunals lodged	N/A	10	13							

Outstanding WSoA Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
2.1.q	Implement 5-day response to all communications	DS	Due July	Tracking performance	Expectations to be issued by DCS.
2.3.a 2.3.c	Develop and implement a clear multi agency approach for Annual Reviews, with effective means of communication	DS	Due Sept	Consistency across settings and SENCOs	Additional capacity for training EHC CO-ordinators and Annual Review Officers. SENCO training session required for September.
2.3.b	Implement prioritised approach for Annual Reviews	DS	Due Oct	Current capacity	Immediate focus on Annual Reviews for those accessing Willowtree. Year 9 transitions to follow as part of Prep for Adulthood joint working.
2.3.d	Evaluate impact of specialist services through Annual Review process	AL	Due Oct	None identified	External partners to evaluate Annual Reviews and produce a regular quarterly report.

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP1	Deliver the EHCP Recovery Plan as approved by LASPB	AL	Yes	No barriers identified	Phase 1 of the Recovery Plan has been implemented.
AIP2	Deliver the Educational Psychology Service restructure as approved by LASPB	AL	Yes	National shortage of EPs	Phase 1 of the restructure implemented.
AIP3	Complete SENDSTART Service restructure as approved by LASPB	AL	Yes	Potential for negative impact on existing staff performance	Consultation period closed with all staff and service feedback collated. Move to implementation.

Business As Usual Assurance Activity Expectations	Complete	Impact
Service Scorecard performance monitoring, 4-weekly cycle	Y	Increase in timeliness from 14% to 17%
SEND Quality Assurance Framework, 4-week cycle	N	First cycle due July 2024
Quarterly assurance of SEND Workforce Development Plan	N	First cycle due July 2024
Completion of Satisfaction Surveys	Y	24% of parents are not satisfied with their EHC Needs Assessment process (24% good or better, 52% satisfied. 37 responses)

Narrative

Between Jan 24 – May 24, 260 plans have been finalised with 43 of them being issue within 20 weeks.

Waiting time for EHC plans is being developed in a new report, due to go live within the next month. Young person / parent & carer experience is being developed in a new report, due to go live within the next month. This will support improved tracking of timeliness for casework.

The NWADCS regional data for quarter 4 of 2023-24 (Jan-March 2024) shows Wirral to have the highest rate of EHCPs issued, at 117.2 per 10,000 population. This is significantly higher than the next LA (Knowsley) at 84.2, with the average rate at 62.1

Additional capacity for EHC plans over 30 weeks has been sourced.

Capacity has been increased from across Children’s Services to enable SEND data cleansing and migration to EYES system. The EYES system will significantly improve case recording, monitoring, and performance reporting. It should enable improved co-ordination across Children’s Services with education, SEND and Children’s Social Care all having access to records and information.

Core EP team focused on statutory advice and reallocation of “priority cases”.

Recruitment process for vacant EP posts and 4X assistant Educational Psychologists is underway. Wirral Council SLT session to support recruitment held 19/06/24

Recommendation for decision or direction


Deploy support from the Council’s Organisational Development Team required to successfully implement a 5-day response to all communications.

WSOA Success Statement 2: Embed meaningful co-production with parents and carers

METRICS	TARGET	TRAJECTORY								
		04/24	05/24	06/24	07/24	07/24	08/24	09/24	10/24	10/24
Number of monthly co-production activities	Higher	5	7		>6					>6
% Children’s staff trained in co-production	95%	10.2%	10.2%		20%					35%
% of parent carers who ‘agree’ or ‘strongly agree’ that they have been involved in EHCP process	80%		60%		30%					40%

Outstanding WSoA Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
3.1.c	Deliver mandated induction training for new employees in children’s services on good coproduction practice, based on the Wirral Coproduction Charter	ST	Y	None identified	New FLO training module on Co-production, awaiting release.
3.2.b	Information exchanges on key SEND matters are shared regularly	ST	Y	Consistency across platforms	SENDLO being used well to convey messages-website and in-person sessions.
3.3.g	Increased communication with parents and carers following all decisions	DS	Y	Recording system	EYES system to improve recording and evidencing that decisions have been shared.

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP4	Co-produce the SEND Strategy 2024-27	COC	Due Mar 2025	None identified	Proposal to co-produce the new SEND Strategy is being presented to LASPB on 25.06.2024
AIP5	Deliver the Co-production pilot as part of the EHCP Recovery Plan approved by LASPB	AL	Due Mar 2025	None identified	Pilot to commence in September 2024.
AIP6	Deliver the SEND Offer via Family Hubs	JS	Due Oct	None identified	SEND Offer for Family Hubs has been mapped out and is active.

Business As Usual Assurance Activity Expectations	Complete	Impact
Learning from complaints (3.3.f) and tribunals (3.2.f) 4-weekly cycle	Partial	Report on SEND Complaints provided to SEND Managers, Head of SEND and Children’s Departmental Management Team on a weekly basis. In May 0 Stage 1 complaints were late, this has immediately reduced Stage 2 complaints. Similar system to be established for tribunals.
Quarterly report on Co-Production, Working with Parents, and Working with Professionals, 8-weekly cycle	Due July	Report due in July to set out the calendar for trained. Masterkey have provided evaluation feedback from Working with Parents and Working with Professionals training.
Monthly co-production case study	Y	<div style="text-align: right;">  SEND%20and%20Family%20Hubs%20M& </div> Co-production case study produced for Family Hubs SEND Offer

Narrative

The 60% of parent carers who agree or strongly agree that they have been involved in the EHCP process is from a small sample (37)

Greater grip on responding to SEND complaints has been achieved through the weekly reporting to managers and Departmental Management Team.

Through the Family Hubs initiative, all members of the multi-disciplinary Family Help Teams have been receiving training on SEND, commissioned through the Positivitree. This aims to ensure that those public-facing staff have a consistent understanding of SEND, processes for EHC Needs Assessment, EHCP plans and Annual Reviews. Feedback from multi-disciplinary staff is positive.

A Family Help Operational Manager, leading on Family Hubs development, has led on co-production of a SEND Offer. Co-production has involved staff from across the Local Area, PCPW, VCF Reference Group, parent carers, and other third sector organisations such as Positivitree, SENDIASS, and Koala NW. The ambition for the Family Hubs SEND Offer is that it becomes parent-led and owned.

Recommendation for decision or direction

Deploy support from Council’s Organisational Development Team required to successfully implement the mandated co-production training for all new staff.

Wirral Council’s Legal Services to provide a monthly report on tribunals- reasons for tribunal and learning points.

WSOA Success Statement 3: Increase parent satisfaction with the area's provision

METRICS	TARGET	TRAJECTORY									
		04/24	05/24	06/24	07/24	07/24	08/24	09/24	10/24	10/24	
Number of complaints (LA)	6	8	9		13					12	
Number of tribunals lodged	N/A	10	13								
% feedback surveys 'satisfied' or better (LA)	80%		60%		30%					40%	
% feedback surveys 'satisfied' or better (health)	80%				30%					40%	

Outstanding WSoA Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
4.1.d	Complete an analysis of school demography based on SEND cohorts.	TT	At risk of delay	Capacity due to EYES implementation	Additional capacity required in data analysis. SEN2 data available for use.
4.1.i	Further training for wider partners across education, health and social care in relation to the revised SEND Code of Practice (2015) and SEND Reforms (2014)	AL	Y	None identified	Training programme to commence September 24
4.1.l	Develop a clear network of professionals across the local area to support early interventions and therapeutic approaches	COC	Due Nov 24	None identified	Therapist identified to lead on creating a pool of associates.

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP7	Deliver the SEND Sufficiency Strategy 2024-26	JB	Y	None identified	SEND Sufficiency 2-Year Plan to be presented to LASPB on 25.06.2024
AIP8	Deliver the SaLT Recovery Plan	JBR	-	Identified in risk register	Awaiting implementation plan.
AIP9	Implement the new neurodevelopmental offer	JBR	Y	Identified in risk register	Implementation workshop held on 10.06.24 with Briefing Note circulated to LASPB members.

Business As Usual Assurance Activity Expectations	Complete	Impact
Family and Friends surveys daily	N	First cycle due in July 2024
Mediation activity weekly	Y	Feedback from parent carers on SENDIASS is positive. Weekly meetings between SENDIASS and SEND Service reinstated and achieving resolution for families.
EHCP Satisfaction surveys daily	Y	Difficult to qualify as number of satisfaction surveys completed is low. Approximately 10% of parent carers/young people asked complete. Means to collect needs revising.
SEND Quality Assurance Framework 4-weekly cycle	N	First cycle due in July 2024

Narrative

With long waiting times continuing, parental dissatisfaction remains high. Following agreement of the SaLT and Neurodevelopmental Offer implementation plans, a communication for parents will need to be issued to help them to understand the change being made and impact this will have on their provision. Dissatisfaction with provision remains a common reason for formal complaints and informal escalations. An Associate Therapist has been identified to work with the Local Area in developing a pool of associates who will be able to provide therapies and assessments.

Recommendation for decision or direction

Internally commission capacity to undertake the analysis of school demography based on SEND cohorts.

WSOA Success Statement 4: Improve the use and utility of the published local offer

METRICS	TARGET	TRAJECTORY								
		04/24	05/24	06/24	07/24	07/24	08/24	09/24	10/24	10/24
Number of hits (monthly)	> 3212	13103	13735							
Number of new articles (monthly)	> 8	7	18		> 8				> 8	
Number of new content features (monthly)	> 8	2	8		> 8				> 8	
% of users 'satisfied' with local offer website	85%				60%				65%	

Outstanding WSoA Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
6.2.b	A named local offer lead takes responsibility for requesting relevant data, ensuring that information on the site is up to date and functioning effectively	ST	Y	None identified	Maintenance of SENDLO is working well as demonstrated by the increased number of content and articles.

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
NOT APPLICABLE					

Business As Usual Assurance Activity Expectations	Complete	Impact
Monthly SENDLO activity report	Y	SENDLO team have been able to highlight specific content based upon searches and page hits. More parent carers will be finding the information they need because of this.

Narrative
<p>Means to record user satisfaction with SENDLO in development.</p> <p>Since SENDLO launch:</p> <p>332,717 Direct visits i.e., not from a search engine- this indicates that the marketing of SENDLO has been successful</p> <p>137,874 Wirral Users</p> <p>189,081 Wider UK users</p> <p>9,523 from search engines</p> <p>231 forms completed through the 'Get in Touch' feature. Case study example- Parent submits form, looking to establish a parent voice group and is put in touch with PCPW, becoming a PCPW member and now linked in with forum and SEND community.</p>

Recommendation for decision or direction
None required- continue with existing approach and plans.

WSOA Success Statement 5: Improve communication with parents and carers across the area

METRICS	TARGET	TRAJECTORY								
		04/24	0/524	06/24	07/24	07/24	08/24	09/24	10/24	10/24
Number of complaints due to communication	Lower	4	5		<6					<6
Number of formal communications to parents and carers	Higher	6	10		>8					>8
Number of local area engagements with parents and carers	Higher	7	11		>4					>4

Outstanding WSoA Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
2.1.q	Implement 5-day response to all communications	AL	Due July	Tracking performance	Expectations to be issued by DCS

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP10	Deliver the SEND Improvement Communication Strategy	ST	Y	None identified	Communications plan to be presented to LASPB on 25.06.2024.
AIP11	Recruit a Communications Lead for SEND Improvement/DBV	JB	Y	None identified	DBV Project Group overseeing recruitment aligned with Council Communications Team.

Business As Usual Assurance Activity Expectations	Complete	Impact
Annual SEND Survey	N	Annual survey.
SEND Quality Assurance Framework 4-weekly cycle	N	First cycle due in July 2024.
EHCP Satisfaction surveys daily	Y	24% of parents are not satisfied with their EHC Needs Assessment process (24% good or better, 52% satisfied. 37 responses)

Narrative

Since April 2024, there has been an improvement in communication from the Local Area to parent carers on work to improve SEND services, this will be further improved by the appointment of the Communications Lead and implementation of the SEND Communications Strategy.

At case level, communications with parent carers have not improved at the same rate. Feedback from parents identifies the following areas which need addressing:

- Parent carers not being informed when their case worker changes
- Inappropriate use of out-of-office auto-response messages
- Personalised messages about staff being 'busy' leading to frustration rather than providing context, as was intended
- Lack of access to workers via phone calls

Recommendation for decision or direction

Head of SEND to address specific communication issues raised by parent carers with the SEND Team.

WSOA Success Statement 6: Improve the relationship between the Local Area Partnership and the Parent Carer Participation Wirral

METRICS	TARGET	TRAJECTORY								
		04/24	05/24	06/24	07/24	07/24	08/24	09/24	10/24	10/24
% of PCPW meeting requests met- LA	100%	100%	100%							
% of PCPW meeting requests met- health	100%	TBC	TBC							
% of PCPW meeting requests met- social care	100%	N/A	N/A							
% of Local Area meetings attended by PCPW	100%	TBC	67%							
Number of formal escalations made by PCPW	N/A	0	0							

Outstanding WSoA Action				
Ref	Action	Responsible	Delivery Date	Monitoring by
NOT APPLICABLE				

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP12	PCPW to lead the Preparation for Adulthood event, with support from the Local Area	CG	Y	None identified	Preparation for Adulthood event on track for 8 th October 2024
AIP13	PCPW to Chair the Participation & Engagement Subgroup	CG	Y	None identified	PCPW Chair in place as Participation & Engagement Subgroup Chair, with Vice Chair from LA supporting.

Business As Usual Assurance Activity Expectations	Complete	Impact
Survey to demonstrate how well-embedded PCPW is in the Local Area SEND system	Due August	Baseline survey to be completed across the Local Area by August 2024
Survey to demonstrate understanding of how well Local Area staff understand the role of the parent carer forum	Due August	Baseline survey to be completed across the Local Area by August 2024
Monthly action log for PCPW and Local Area report	Due July	New action log being held and populated by PCPW Steering Group

Narrative

PCPW Steering Group has met regularly with Local Area representatives attending in April and May. In May 2024 this included the Leader of the Council, Cllr Paul Stuart, Chief Executive, Paul Sator, and Director for Children, Families and Education, Elizabeth Hartley. A comms on this engagement featured on SENDLO and PCPW issued an update through their network, giving the parent carer community an overview of their discussions and agreements.

Lead Member for Children and Chair of the Health & Wellbeing Board will meet with PCPW Steering Group in July, post-election.

Membership of the LASPB and its subgroups has been established with PCPW.

The Memorandum of Understanding between the Local Area and PCPW has been signed and agreed through Contact for the 2024-25 financial year.

Recommendation for decision or direction

None required- continue with existing approach and plans.

WSOA Success Statement 7: Increase joint commissioning of services in the area

METRICS	TARGET	TRAJECTORY								
		04/24	05/24	06/24	07/24	07/24	08/24	09/24	10/24	10/24
Number of jointly commissioned services	Higher	5	5							
Number of children and young people with a jointly commissioned package of care	Higher	23	23							

Outstanding WSoA Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
1.2.g	Develop a clear programme of joint commissioning activity including short term objectives and longer-term strategic aims, using data to drive decision making	CR	Due Oct 2024	None identified	Co-production activity continues to develop the short-term objectives and long-term plan. Work with the Place Partnership is informing developemnts.

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP14	Co-produce a local Continuing Care protocol	CR	Y	None identified	Proposal is to be presented to LASPB on 25.06.2024
AIP15	Implement the local Continuing Care protocol	CR	Y	None identified	Following co-production of the protocol.
AIP16	Introduce a joint-funded placement panel	MB	Y	None identified	Director Health, Care and Strategic Commissioning (DASS) in post and work to commence in July. Director of Finance has confirmed lead.

Business As Usual Assurance Activity Expectations	Complete	Impact
Minutes of Joint Commissioning Forum meetings optimise joint commissioning opportunities	Y	Increased funding invested in the jointly commissioned services.

Narrative
<p>Whilst the number of jointly commissioned services has not increased, the value of those services has.</p> <p>Update on 'Branch'- the joint commissioned emotional health and wellbeing digital portal and Alliance:</p> <p>Kaleidoscope gave an in-depth demonstration of the Branch website/digital portal, its functionality and the algorithm that works behind the scenes, to the wider group of stakeholders through the Future in Mind meeting. The Alliance Manager and the wider team who will be running the website and the services behind it attended. An additional meeting at Ganneys Meadow for stakeholders was held on 15th May 2024. Go live dates are on track.</p>

Recommendation for decision or direction
None required- continue with existing approach and plans.

WSOA Success Statement 8: Embed effective strategic oversight to ensure effectiveness of plans and provision and hold leaders, managers and partners to account

METRICS	TARGET	TRAJECTORY								
		04/24	05/24	06/24	07/24	07/24	08/24	09/24	10/24	10/24
LASPB meetings delivered (in line with TORs)	19	1	1		4					7
% LASPB actions delivered (within timescale set)	100%	100%	100%		100%					100%
Number of LASPB decisions made		4	3							
Reports made to HWBB	7	N/A	N/A		2					2

Outstanding WSoA Action				
Ref	Action	Responsible	Delivery Date	Monitoring by
NOT APPLICABLE				

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP17	Review LASPB effectiveness	JT	Due Sept 2024	None identified	Director for Law & Corporate Services has agreed lead and identified team to undertake.

Business As Usual Assurance Activity Expectations	Complete	Impact
SEND Exec Meetings twice monthly	Y	Packs distributed in advance of meetings with all papers included, thereby enabling effective meetings to take place.
LASPB Meeting monthly	Y	Decisions are made, actions agreed, and progress can already be evidenced.
WSoA Impact Group monthly	Y	First performance report completed identifying progress and areas for recommendation and/or resolution.
DfE and NHS England 6-monthly reviews	N	First review due September/October 2024.

Narrative
<p>Feedback from a range of sources indicates growing confidence that the revised governance arrangements.</p> <p>Local Area representative- <i>“Much more grip than the previous board!”</i></p> <p>PCPW forum, from their comms to parent carer community- <i>“PCPW are also a member of the newly formed Local Area SEND Partnership Board (LASPB), the second meeting was held today (21/05/24), as Chair for PCPW I attended this meeting and the initial meeting on the 29/04/24.</i></p> <p><i>Having attended the previous meetings of the SEND Transformation Board I can say that the ‘feeling’ in the new Board meeting is a stark contrast. I have found the LASPB is providing the Local Area with definite challenge and scrutiny, the action log is being maintained and actions carried out, for example I asked in the April meeting that the LASPB ensure all board papers are published on SENDLO to enable parent carers to view them, that has been actioned and both sets of papers have been published.”</i></p> <p>Education rep- <i>“I’ve been reassured by the board. Previously we didn’t know much about what the board did or what impact it was having but now being on the board I can see the difference it will make and how I can link between it and education leaders.”</i></p> <p>All board packs, minutes, and briefing notes have been published on SENDLO website. Several parent carers and Elected Members who have made contact to Local Area representatives about SEND services and the improvement work have been directed to SENDLO website and the section on SEND improvement.</p> <p>LASPB inductions have taken place (10.05.2024 and 11.06.2024). This included a menti survey on the effectiveness of the LASPB and Local Area arrangements. This survey will be repeated in September 2024 to measure any improvement.</p>

Recommendation for decision or direction
None required- continue with existing approach and plans.

WSOA Success Statement 9: Address the lack of accurate, up-to-date and useful information informing the area’s plans and impact of these actions

METRICS	TARGET	TRAJECTORY								
		04/24	05/24	06/24	07/24	07/24	08/24	09/24	10/24	10/24
% of service scorecards completed monthly	100%	21%	61.9%		100%				100%	
% SEND Dashboard completed monthly	100%	87%	87.9%		100%				100%	
Annual publication of SEND Joint Strategic Needs Assessment	2	N/A	N/A		1				1	

Outstanding WSoA Action				
Ref	Action	Responsible	Delivery Date	Monitoring by
NOT APPLICABLE				

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP18	Review the SEND Dashboard effectiveness	PS	Due Oct 2024	None identified	Arrangements for the review have been established via Corporate Services team.

Business As Usual Assurance Activity Expectations	Complete	Impact
SEND Strategic Performance Group monthly	Y	Performance Dashboard and report to LASPB from Chair identifying area of improvement and recommendations.
Service Scorecard performance monitoring, 4-weekly cycle	Y	All LASPB members fully aware of areas of improvement and performance.
WSoA Impact Group monthly	Y	Evidence of improvement captured, recommendations and directions identified.

Narrative

Information and data have been used to inform the SEND Sufficiency 2-Year Plan, as presented to LASPB on 25.06.2024 and the Family Hubs SEND Offer.

Information and data is being used to direct resource and activity to areas where it is required, such as deployment of staff within the SEND service and prioritisation of activity to prepare data system migration.

Recommendation for decision or direction

None required- continue with existing approach and plans.

WSOA Success Statement 10: Embed the graduated response consistently across all schools and settings

METRICS	TARGET	TRAJECTORY								
		04/24	05/24	06/24	07/24	07/27	08/24	09/24	10/24	10/24
Reduction in EHC Needs Assessment requests	Lower	76	39							
Increase % of children with an EHCP in mainstream settings	40%	20%	38.4%		20%				25%	
Reduction in children with SEND becoming EHE	Lower	138	TBC		<138				<138	
Number of children with EHCP persistently absent	Lower	1255	1249		950				850	

Outstanding WSoA Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
4.1.c	Learn from case studies in settings that have been commended for their inclusive practice to drive improvement across all schools and settings.	COC	Y	None identified	Review of all resource base provision has been completed by external consultant. Report to LASPB July 2024.

New Action					
Ref	Action	Lead	On track	Barriers/Risks	Narrative
AIP19	Develop a parent carer guide to the graduated approach	CK	Due Jan 25	None identified	Parent carers are asking for this to be made available sooner to help them engage.
AIP20	Deliver the workplan for DBV Workstream 1- Quality Assurance Framework for Graduated Approach-	CK	Due Mar 25	None identified	All progressing as planned.
AIP21	Deliver the workplan for DBV Workstream 2- Training, best practice and capacity to embed the Graduated Approach	COC	Due Mar 25	None identified	All progressing as planned. SENCO engagements have been positive. EBSA making good progress with pilot preparations and whole-school training.
AIP22	Deliver the workplan for DBV Workstream 3- Evidence review of health therapies within the Graduated Approach	CR	Due Mar 25	None identified	All progressing as planned. Workshops on ND Offer and SaLT provision have been well-attended and productive.

Business As Usual Assurance Activity Expectations	Complete	Impact
Minutes of DBV in SEND Project Board Meetings	Y	All activity on track to progress.
Graduated Approach Quality Assurance Activity- quarterly	N/A	First quality assurance report due July 2025

Narrative

The number of EHC Needs Assessment requests has significantly reduced in April and May 2025 against previous months, where they were routinely over 100. Work is underway to ensure that all requests have been logged and dated on the information system appropriately. While there is an expectation that full roll out of the Graduated Approach would lead to a reduction in requests for needs assessments, this significant decline was not expected.

Recommendation for decision or direction

Priority needs to be given to producing the parent carer guide to the Graduated Approach so that parents can understand the approach to be taken by settings and engage more productively with their child’s school, nursery or college. This document needs to be co-produced and made available via SENDLO. Recommendation to bring forward the deadline of January 2025 to October 2024 for completion of the parent carer guide to the Graduated Approach.